

Project Consultant

Vividly Clear
Seattle, Washington
2004 - present

Provide professional consulting services to small businesses and nonprofit organizations in areas of

- strategic planning and business analysis,
 - project and program management
 - system and process development
 - increasing organizational effectiveness and improving resource allocation
 - budget development and administration
 - branding and marketing plan development
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Project Administrator

Ball Corporation
Broomfield, Colorado
2002-2003

Co-manager of a major fast-paced expansion project at manufacturing plant

- Administrator of \$50 Million budget
- Led construction of 225K square foot warehouse, remodel of plant and installation of two high speed manufacturing lines utilizing 60% reconditioned machinery
- Managed hazardous waste mitigation, compliance and permitting, and communication with State, County, and City officials
- Troubleshoot and provided creative solutions to project schedule issues and difficult vendors

Results: Brought project in on time and under budget.

Program Manager

Seagate Technology
Longmont, Colorado
2000-2002

Headed the Advanced Technology Development team for groundbreaking disk drive form factor

- Managed engineers in cross-functional, worldwide, multi-organizational team
- Created a new process management methodology for advanced technology development
- Led the development team to design and launch an interactive technology database
- Conducted training on process improvements and technology database at multiple sites
- Produced and facilitated company-wide Technology Design Review symposiums

Results: Process improvements resulted in a seamless handoff between development sectors resulting in an earlier product launch; Methodology was adopted as the corporate standard worldwide; Received "Key Employee" Award; Selected as one of 200 employees (out of 71,000) to attend a team building event in New Zealand

Education: Bachelor's Degree, Evergreen State College, Olympia, Washington
Certificate in Nonfiction Writing, University of Washington, Seattle, Washington